

Wrentham Public Schools
School Council Meeting Minutes - **DRAFT**
Wednesday, October 7, 2015
4:00 p.m. – 5:00 p.m.
Delaney Conference Room

Members Present – V. Beauchaine, L. MacDonald, L. Munn, C. Wagstaff

Members Absent - E. DeWitt, M. Fifolt, D. Gresham, K. Ahern, D. Mead, J. Downing (for J. Moon), B. Gough

Meeting called in order at 4:10 p.m.

I. Welcome

V. Beauchaine and C. Wagstaff welcome members to the first meeting of the year.

II. Council Introduction

Members reviewed the purpose of the Council:

- *Review of the District Curriculum Accommodation Plan (DCAP) – The Council should review this annually.
- *Review of School Budget
- *Determine what school needs are
- *Develop a School Improvement Plan.

There were no questions about the purposes of the council or about the Open Meeting Law requirements.

Developing group norms will be saved for the next meeting since so few members could make the meeting with the new date and time. (The time of the meeting was changed to allow the meeting to be properly posted at least 48 hours in advance.)

III. Current Issues / Public Comments

(No members of the public commented)

IV. Approval of Minutes

No prior minutes to approve.

The minutes of future meetings will be posted in “draft” form to the website within 10 days of the meeting to aid in communication to other WPS community members.

V. School Improvement Plan Orientation

Those present reviewed the School Improvement Plan 2013-2016:

- *Curriculum and Instruction – Two years of professional development in Writer’s Workshop
- *Core values – Posted in the schools and referenced more often.
- *Staffing Resources – Will be working on social competency and building consistency in language including professional development for bus drivers in August 2015.
- *Two cafeteria monitors were added to the Delaney cafeteria in addition to the paraprofessionals and a lead para position.
- *The cafeteria evacuation plan will be revised.
- *Improved arrival and dismissal procedure and added crosswalks. A positive change has already been noted.
- *Dr. Cameron and Mr. Gillespie attended an emergency plan training over the summer and our emergency procedures will be revised soon.
- *There are a few bids out for the new Roderick School vestibule to increase the safety and security of the building.

*New Technology Director – Installed more smartboards in each school. Ipad minis were added as part of a grant. (L. Munn asked if this was paid through the regular budget, the PTO, or a combination. She shared that the PTO may be able to do more if necessary. C. Wagstaff and V. Beauchaine said that they would find out before the next Council meeting.)

*Minutes from the future meetings will be added to a School Council page on the website for easy access.

*Increased web presence through Twitter and Facebook.

*The new calendar synchronized to the phones has been a positive change. The calendar will be updated on the website soon as well.

*Fiske Summer Reading – It was not clear whether or not it was required or not and whether there was a due date for the papers. L. MacDonald added that the program worked well and the certificates for Barnes and Noble were a great incentive.

*Principal Coffee – The first one of the year will be next Friday, October 16, 2015 at 8:30 a.m. in the Vogel Auditorium. The topic will be the 2015 Spring MCAS results.

*Specials committee – This committee is charged with reflecting on what specials look like now, where we want to be in 3-5 years, and to develop a plan for getting there.

*L. Munn also suggested adding the “Wrentham Times” into the communication strategy portion of the SIP.

VI. Co-Chair Election

This will be addressed when a quorum is present.

VII. Other

Agenda Items for future meetings:

- *Develop Group norms when more members are present
- *Elect Council co-chair (parent member) to co-facilitate with the principals.
- *Share MCAS results
- *Share DCAP
- *Develop Council By-Laws to elect new school and parent members.

Meeting was adjourned at 4:47 p.m.

Respectfully submitted by,

Vanessa Beauchaine and Colleen Wagstaff

Documents:

Meeting Agenda